

## Harvard Referencing: a guide 2017

You are expected to include citations and references in your academic work and you should follow the Harvard referencing style in:

Pears, R. and Shields, G. (2016) *Cite them right: the essential referencing guide*. 10<sup>th</sup> edn. London: Palgrave.

[www.citethemrightonline.com](http://www.citethemrightonline.com)

This guide will show you how to reference:

- Books and e-books
- Journals and e-journals
- Web pages including NICE guidance and Cochrane reviews

For all other types of material, please consult *Cite them right* in print or online.

## Citations and referencing

### Citations

Citations are included within the text of your assignment at points where you have used someone else's work. This could be a quotation, a paraphrase or a summary of your source. Your citation always includes the author and year of the source. Include page numbers where you are using information from specific pages, and direct quotations (Pears and Shields 2010, p. 6). This may not be possible for some sources from the internet that do not display page numbers.

### Examples

...from specific pages, and direct quotations (Pears and Shields, 2010, p. 6).

Dimond (2013) explains the legal framework of midwifery.

Exercise could help prevent some cases of Type 2 diabetes (Diabetes UK, 2016).

### References

References provide your reader with full details for each of the sources you have cited. References are listed at the end of your assignment, in alphabetical order.

### Examples

Diabetes UK (2016) *Type 2 diabetes: know your risk*. Available at: <https://www.diabetes.org.uk/Guide-to-diabetes/What-is-diabetes/Know-your-risk-of-Type-2-diabetes/> (Accessed: 16 August 2016).

Dimond, B. (2013) *Legal aspects of midwifery*. 4<sup>th</sup> edn. London: Quay Books.

Pears, R. and Shields, G. (2016) *Cite them right: the essential referencing guide*. 10<sup>th</sup> edn. London: Palgrave.

### More help

For further guidance on citing and referencing please consult *Cite them right* in print or online.

## Books and e-books

### Books with a single author

Hough, A. (2014) *Physiotherapy in acute and cardiac care: an evidence based approach*. 4<sup>th</sup> edn. Andover: Cengage Learning.

### Books with two or three authors

Corne, J. and Kumaran, M. (2016) *Chest x-ray made easy*. 4<sup>th</sup> edn. Edinburgh: Elsevier.

### Books with four or more authors

Kuiper, R. *et al.* (2016) *Clinical reasoning and care co-ordination planning in advanced practice nursing*. New York: Springer.

### Chapter in an edited book

#### Citation

Castle and Rooney-Kaymakci (2010, p. 129) suggest that a thorough evaluation...

#### Reference

Castle, R. and Rooney-Kaymakci, T. (2010) 'Discharge planning following surgery', in Pudner, R. (ed.) *Nursing the surgical patient*. 3<sup>rd</sup> edn. Edinburgh: Balliere Tindall, pp.123-136.

### More help

Books and e-books which are accessed via the library catalogue or Hunter follow the same reference format.

For more examples of how to cite and reference books and e-books, see *Cite them right*.

## Journals and e-journals

### Articles with a single author

Williams, A. (2013) 'A study of emotion work in student paramedic practice', *Nurse Education Today*, 33(5), pp.512-517.

### Articles with two or three authors

Hammer, A., Nilsagard, Y. and Wallquist, M. (2008) 'Balance training in stroke patients - a systematic review of randomized, controlled trials', *Advances in Physiotherapy*, 10(4), pp. 163-172.

### Articles with four or more authors

Bowman, M. *et al.* (2015) 'Early interventions for Alzheimer's disease', *British Journal of Mental Health Nursing*, 4(3), pp.104-110.

### Articles with a doi

Hammer, A., Nilsagard, Y. and Wallquist, M. (2008) 'Balance training in stroke patients - a systematic review of randomized, controlled trials', *Advances in Physiotherapy*, 10(4), pp. 163-172. doi:10.1080/14038190701757656.

Including a doi (digital object identifier) is optional.

### More help

Journal articles whether print or electronic, follow the same reference format.

For more examples of how to cite and reference journals and e-journals please consult *Cite them right* in print or online.

## Web pages

### Individuals or organisations as authors

Diabetes UK (2010) *Number diagnosed with diabetes rises*. Available at: [http://www.diabetes.org.uk/About\\_us/News\\_Landing\\_Page/Number-diagnosed-with-diabetes-rises](http://www.diabetes.org.uk/About_us/News_Landing_Page/Number-diagnosed-with-diabetes-rises) (Accessed: 5 June 2013).

### NICE guidance

National Institute for Health and Care Excellence (2014) *PH49: Behavioural change: individual approaches*. Available at: <http://www.nice.org.uk/guidance/ph49> (Accessed: 30 June 2016).

### Cochrane Library Reviews

Cooney GM, Dwan K, Greig CA, Lawlor DA, Rimer J, Waugh FR, McMurdo M, Mead GE. Exercise for depression. Cochrane Database of Systematic Reviews 2013, Issue 9. Art. No.: CD004366. doi: 10.1002/14651858.CD004366.pub6.

*Cite them right* does not give specific advice on referencing reviews from the Cochrane Library so follow the 'view/save citation' link on each review in the Cochrane Library website.

### More help

For further guidance on citing and referencing see *Cite them right*.

## Virtual Learning Environments

### Canvas or Moodle

#### Citation

Communication with patients can be affected by the use of jargon (Waygood, 2017).

#### Reference

Waygood, S. (2017) 'Communication in a therapeutic relationship'. *PT4005: Essentials of Physiotherapy*. Available at: <http://canvas.sgul.ac.uk> (Accessed: 25 September 2017).

For further guidance on citing and referencing from virtual or personal learning environments see *Cite them right*.

## Cite them right

*Cite them right* is available in print in St. George's Library at PN71 PEA Or access it online with your St. George's user name and password at [www.citethemrightonline.com](http://www.citethemrightonline.com)

